

SEASONAL LANDSCAPE ASSISTANT PORT OF EDMONDS

**NOW ACCEPTING
APPLICATIONS!**

Many recreational boaters have chosen the Port of Edmonds as their homeport for moorage and dry storage because of the added value they receive from our quality facilities and convenient location. The Port employs people with expertise in a wide variety of service and support jobs.

The Port of Edmonds is looking for a qualified individual over 18 years of age to assist in the general maintenance and upkeep of flower beds, landscape beds, container gardens and parking areas on both Port and Harbor Square properties. Hourly rate of pay is \$19.75 per hour, for a first year Seasonal Landscape Assistant, with current work schedule of 40 hours per week, Monday through Friday. The successful candidate in this position will:

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Perform flower bed and basket maintenance to include weeding, dead heading of flowers, cleanup of leaves, tree needles and garbage.
- Water all barrels, containers and hanging baskets.
- Pulling seasonal flowers and tilling and mulching of flower beds.
- Perform daily cleaning of restrooms and parking areas.
- Maintain and clean area around garbage dumpsters and recycle centers.
- Assist in landscape sprinkler system repair and maintenance.
- Assist in trimming of shrubs, trees and ground covers.
- Assist in mulching of landscape beds.
- Other duties as assigned.

EXPERIENCE, KNOWLEDGE, SKILLS, ABILITIES PREFERRED

- Ability to follow instructions and work independently.
- Ability to perform basic cleaning tasks
- Ability to operate basic equipment

EDUCATION, TRAINING AND CERTIFICATIONS

- Qualified candidate must possess a valid driver's license and have a good driving record



WORK ENVIRONMENT

- Requires physical contact with and exposure to flowers, plants, trees, pollen and insects.
- Required to work outside in all weather conditions.
- Required to work in areas of high vehicular or pedestrian traffic.
- On occasion may require handling, or working with toxic \ hazardous substances

PHYSICAL REQUIREMENTS

- Required to stand, walk, or bend for extended periods of time.
- Required to lift, push or, pull objects weighing 50 pounds or less. Able to reach overhead, above shoulders and horizontally.
- Required hearing and speaking to exchange information
- Dexterity of hands, and fingers to operate locks, equipment levers, and a variety of grounds equipment including power and hand tools

DESIRABLE QUALIFICATIONS

- Six months plant, shrub and tree maintenance experience.
- Previous experience working with and repairing of landscape sprinkler systems.
- Previous experience working with the public.
- High School Graduate or GED
- CPR/First Aid, and Defibrillator certification

PAY AND BENEFITS

- Hourly rate of pay is \$19.75 - \$21.00 depending on seasons of service.
- Retirement Benefits – Seasonal employees qualify for membership in the Washington State Department of Retirement Systems (PERS). Contribution rates for employees vary depending on plan choice.
- Sick Leave – Seasonal employees will accrue paid sick leave at a rate of one hour for every 40 hours worked. There is no cap on the number of paid sick leave hours that may accrue in a year. Paid sick leave will be compensated at an employee's regular rate of pay, excluding overtime rates. Any sick leave accrued which is unused in any year is accumulated for succeeding years for seasonal employees up to a maximum of 40 hours.

HOW TO APPLY

To apply for this position, please submit the following:

- **(Required)** Complete the Port of Edmonds job application form found at <https://www.portofedmonds.org/business/employment/>
- **(Preferred, but NOT required)** Resume and short cover letter. You will be able to upload both documents during the online application process.

Position open until filled, first review of applications will be March 31, 2023