

PORT COMMISSION OF THE PORT OF EDMONDS
MINUTES OF REGULAR MEETING

March 29, 2010

COMMISSION PRESENT

Mary Lou Block, President
Jim Orvis, Vice President
Bruce Faires
Marianne Zagorski

STAFF PRESENT

Bob McChesney, Executive Director
Marla Kempf, Deputy Director
Tina Drennan, Finance Manager

OTHERS PRESENT

Bradford Cattle, Port Attorney
Karin Noyes, Recorder
Theresa Ocfemia, Student Representative

COMMISSIONERS ABSENT

Fred Gouge, Secretary

CALL TO ORDER

Commission President Block called the meeting to order at 6:00 p.m.

EXECUTIVE SESSION

The Commission met in an executive session at 6:00 p.m. to discuss real property, a public discussion of which would have created a disadvantage for the Port District. Those in attendance included Commissioner Faires, Commissioner Block, Commissioner Zagorski, Commissioner Orvis, Bob McChesney, Marla Kempf, Tina Drennan and Bradford Cattle. No decisions were made and no action was taken. The executive session was adjourned at 7:02 p.m.

The Commission reconvened at 7:05 p.m.

PLEDGE OF ALLEGIANCE

All those in attendance participated in the Pledge of Allegiance to the American Flag.

CONSENT AGENDA

COMMISSIONER ORVIS MOVED THAT THE CONSENT AGENDA BE APPROVED TO INCLUDE THE FOLLOWING ITEMS:

A. APPROVAL OF AGENDA AS AMENDED.

- B. APPROVAL OF MARCH 8, 2010 COMMISSION MEETING MINUTES.**
- C. APPROVAL OF FEBRUARY ELECTRONIC TRANSFERS IN THE AMOUNT OF \$191,707.61.**
- D. APPROVAL OF VOIDED CHECK NUMBER 69230 IN THE AMOUNT OF \$937.94.**
- E. APPROVAL OF CHECK NUMBERS 69403 THROUGH 69422 INCLUDING DIRECT DEPOSITS D00638 THROUGH D00648 IN THE AMOUNT \$40,023.98 FOR PAYROLL.**
- F. APPROVAL OF CHECK NUMBER 69423 IN THE AMOUNT OF \$30.65 FOR PAYROLL.**
- G. APPROVAL OF CHECK NUMBERS 69424 THROUGH 69474 IN THE AMOUNT OF \$59,211.94 FOR ACCOUNTS PAYABLE**
- H. APPROVAL OF CHECK NUMBERS 11182 THROUGH 11195 IN THE AMOUNT OF \$30,744.49 FOR HARBOR SQUARE ACCOUNTS PAYABLE.**
- I. APPROVAL OF POLICY NUMBER 3.70.25 – USE OF PORT BICYCLES.**
- J. APPROVAL OF MAINTENANCE TO TRAVELIFT IN THE AMOUNT OF \$7,184.77.**

COMMISSIONER FAIRES SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENTS

Jack Bevan requested that when the Port Commission holds executive sessions prior to their evening meetings, they should provide somewhere warm for their guests to wait. He also reminded the Commission that a few years ago he requested the Port provide a map to identify the peaks in the Olympic Mountain Range, but this never happened. Commissioner Block recalled that Mr. Keuss, former Port Executive Director, worked on this project extensively. Mr. Bevan agreed and said he provided him with a picture of the mountain range with all of the peaks named.

APPEAL OF TERMINATION

Mr. McChesney advised that a final letter was sent to Mr. Jablinske on March 3, 2010 stating that his moorage would be terminated and explaining his right to appeal to the Port Commission. The Port received a letter back from Mr. Jablinske on March 17, 2010 requesting an appeal and listing the reasons. Mr. McChesney said he offered to meet with Mr. Jablinske to discuss the appeal, but Mr. Jablinske did not show up at the scheduled time. He reported that Mr. Jablinske is no longer paying for his slip, and his vessel is taking up space that could be offered to another tenant. Staff has followed all of the process and procedures for termination. Mr. McChesney recommended the Commission uphold the Executive Director's decision to terminate tenancy. Mr. Cattle pointed out that the Commission has reviewed the materials in the record.

Mr. McChesney advised that Mr. Jablinske's vessel is a United States Coast Guard documented vessel. The matter has been turned over to the collection agency. The question now is what is the proper way to dispose of the boat. Ms. Kempf said staff recommends not taking the boat out of the water because it is a wooden vessel, but they would like to move it to the holding lanes so the slip could be leased to another tenant.

AFTER REVIEWING THE APPEAL OF MOORAGE TERMINATION AND THE HISTORY OF THE TENANT NOT MAKING PAYMENTS, COMMISSIONER ZAGORSKI MOVED THE COMMISSION DENY THE APPEAL OF MOORAGE TERMINATION FOR MICHAEL JABLINSKE AND AUTHORIZE STAFF TO PROCEED WITH TERMINATION. COMMISSIONER ORVIS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

DRY STACK STORAGE LAUNCHER REPAIRS – RESOLUTION NUMBER 10-02

Mr. McChesney reviewed that the two Minuteman Launchers operating at the Port's Dry Storage Facility were originally purchased in 1999 as part of the Dry Stack Storage facility construction. However, the operations and maintenance manual was either not delivered or was never recognized as an essential element of routine maintenance procedures. By 2007, it was generally understood that the machines required a more aggressive and comprehensive maintenance program, and the decision was made to solicit bids from outside sources to perform the work. Since the

machines were not off-the-shelf units in wide use throughout the area, establishing precise bid specifications was difficult under the provisions of public works contracting rules. This resulted in several false starts and delays, and the situation with deferred maintenance got progressively worse. In 2007 Everett Hydraulics was contracted to perform work, but failed to provide acceptable documentation. A new bid went out in 2008, but once again, there were problems with documentation, prevailing wages, and performance bonds. Another bid went out in February 2009, and the Port received a single, responsive bid from Northwest Legend Construction. However, no contract was issued due to the contractor's failure to provide the required documentation. In July 2009 the Port signed a maintenance contract with Brown's Mobile Repair, a one-man mobile mechanic specializing in hydraulics. However, Mr. Brown did not have sufficient capabilities to perform all of the necessary work. In February 2010, when the north launcher was partially disassembled, it was discovered there was much more to it and the work was stopped pending further review.

Mr. McChesney reported that a few weeks later, Port staff contacted Everett Engineering to perform a condition survey and make recommendations. They notified the Port that the north launcher needed more than simple field maintenance. Because of advanced corrosion and lack of proper lubrication, they strongly recommended the north unit be completely disassembled and taken to the machine shop to be re-fabricated and overhauled. It was found that most of the hydraulics were still operational, but some maintenance would be necessary for that, as well.

Mr. McChesney said it is staff's opinion, upon review with Everett Engineering, that the situation falls under the definition of an emergency as defined by the statutes in RCW 39.040.280 as follows:

- Unforeseen circumstances beyond the control of the municipality.
- Present a real, immediate threat to the proper performance of essential functions.
- Will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken.

Mr. McChesney emphasized that staff didn't know how bad the situation was until the equipment had been taken apart and was on the ground for inspection. However, it is important to keep in mind that the busy season is imminent and the Port cannot operate without the machines in safe and good working order. He noted that the launchers are established elements of the Port's revenue generating operation, and the Port has a commitment and obligation to provide service levels commensurate with fees and to operate facilities that are safe and reliable consistent with industry practices for asset management and environmental stewardship.

Mr. McChesney recommended the Commission accept staff's recommendation as presented by recognizing the emergency nature of the unique situation. He further recommended the Commission adopt Emergency Resolution 10-02 as presented, authorizing the Executive Director to sign a contract with Everett Engineering as per the proposal and scope of work submitted in an amount not to exceed \$83,000 plus tax.

Commissioner Faires asked if the proposed contract would take care of problems associated with both of the launchers. Mr. McChesney said the north launcher would need to be overhauled, but some of the hydraulics on the south launcher would be serviced, as well. The contractor believes that other elements of the machines are still serviceable. The proposal would offer improved maintenance ability. The Port would learn more about the equipment and incorporate the information into both the daily maintenance program, as well as the new long-term maintenance program. If maintained properly, staff anticipates the south launcher would last for a number of years. He summarized that completion of the proposed contract would result in two launchers being brought up to standard working order.

COMMISSIONER FAIRES MOVED THE COMMISSION ACCEPT THE RECOMMENDATION OF STAFF AND ADOPT EMERGENCY RESOLUTION NO. 10-02 AS PRESENTED. HE FURTHER MOVED THE COMMISSION AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACT WITH EVERETT ENGINEERING TO COMPLETE THE OVERHAUL AND REPAIRS AS DESCRIBED IN THE STAFF REPORT AND SCOPE OF WORK FOR AN AMOUNT NOT TO EXCEED

\$83,000 PLUS TAX. COMMISSIONER ZAGORSKI SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

MR. CATTLE LEFT THE MEETING AT 7:20 P.M.

NORTHWEST COUNTRY MANAGEMENT AGREEMENT

Mr. McChesney reviewed that the Port entered into an agreement with Northwest Country Management in April 2006. Since that time, Northwest Country Management has provided good and valuable service in accordance with the terms and conditions of the contract. The agreement was amended in March 2007 and extended for three additional years, to expire March 31, 2010. The amended agreement contains an option to extend for two additional years.

Mr. McChesney reported that over the past several months, Port staff has been working with Jan Conner and her staff at Northwest Country Management to identify, define and establish proper and mutually acceptable procedures for accounting consistent with the Port's standards and regulatory/auditing standards. These changes will be adopted by reference, and staff believes they will improve service under the existing agreement. He advised that Northwest Country Management has requested an extension of their contract with the Port, and Port staff believes this would make good sense and meet the needs of both parties. He summarized that, throughout his short tenure at the Port, he has enjoyed working with Ms. Conner and her staff. They have provided a valuable service to the Port, and he is pleased to continue working with them. He advised that because the contract already includes an option to extend, staff is in the process of executing the extension. The information is being presented to the Commission in the event there are issues staff is unaware of that should be factored into the decision.

Commissioner Zagorski recalled that the Port Commission has stated on numerous occasions that it is less costly to maintain existing tenants than find new ones, and Ms. Conner has done extraordinarily good work in that area.

Ms. Conner said she appreciates the relationship Northwest Country Management has with the Port of Edmonds. They have come up with some new procedures that will make the Port's Finance Manager's work easier, and they have tried to maintain a positive relationship with tenants. Although they do not have an exclusive broker listing the space, they are showing it frequently and keeping the listings posted. They have written a few new leases, and they are seeing more activity. She reported that she currently has two proposals from current tenants who want to extend their leases, and both have expressed a desire to remain at Harbor Square for the next three to five years.

Commissioner Faires observed that Northwest Country Management also worked for the private party that owned the Harbor Square Business Complex prior to the Port's purchase. He asked her to share the differences between their work for a private party and their work for the Port, which is a public entity. Ms. Conner said tenants tend to want lease agreements written and approved within a very short time period. However, because the Port is a public agency, they must obtain three bids for any work that needs to be done, and this takes time. Private owners are able to use vendors they have worked with in the past to get quality and timely work completed.

FINANCIAL SYSTEMS REVIEW

Mr. McChesney reviewed that the Port Commission and staff have been engaged in an exercise to review the Port's financial statements in an effort to simplify the documents and maximize transparency and accountability. The goal is to have the work completed by June, prior to the commencement of discussions for the 2011 Operating Budget. He noted that the Finance Committee has met with staff on several occasions, and the Finance Manager was present to review the current status of their work.

Ms. Drennan reported that the Finance Committee met on March 10th and identified a four-page report that would be provided to the Commission on a monthly basis and reported on quarterly. It would include a Statement of Revenue and Expenses for the Port as a whole, a Marina Statement of Revenues and Expenses, and a Rental Property Statement of Revenues and Expenses. All three documents would show the year-to-date actual, budget and prior year's numbers. Overhead would be allocated as a percentage of revenue. She said the Finance Committee also provided staff with the following recommendations:

- Property taxes should be allocated as per the budget discussions. For 2010 staff would allocate \$250,000 to rental property and \$150,000 to the marina.
- Destination Port of Edmonds expenses would be allocated to the marina. Other economic development expenses would be allocated to rental property.
- Commission expenses would be included in overhead and allocated with overhead as a percentage of revenue.
- Boat show expenses would be allocated to the marina.
- Interest income received from the general Port bank accounts would offset overhead. Harbor Square bank account interest would be included in rental property.
- Miscellaneous revenue, such as Waterfront Festival reimbursements, would be applied to offset their associated expenses.

Ms. Drennan said she recently realized that for the first year, prior year comparisons would not be as accurate as staff would like. She said staff could go back into the previous year and recode if the Commission desires, but it would be a lot of work.

Commissioner Faires expressed his concern that an arbitrary categorization of the marina and rental properties would not provide all the answers the Commission is currently seeking. He reminded the Commission that they often receive questions from both customers and owners of the Port about where their money is being spent. The Commission's goal was to review the financial reporting system so they could better answer these questions. He said he does not believe the proposed reporting system would accomplish this goal. For example, he expressed his belief that public amenities should be a separate reporting category in order to provide a straightforward answer about how much is spent on public amenities. He recalled that Port District Residents have often raised the question of whether Port District taxes are being used to subsidize the marina. Tenants, on the other hand, have asked if their moorage fees are being used to subsidize the public amenities. Again, he said he does not believe the proposed financial reporting system would provide the answers to these questions.

Commissioner Zagorski said she also raised concerns about accurately reporting public amenity expenditures at the Finance Committee meeting. She said the most frequent question the Commission receives is about whether or not the tenants are paying the full cost of their moorage, and she felt the new reporting system would go along way to answer this question, with the exception of public amenities. However, after the Finance Committee's discussion, she was convinced that it would not be appropriate to have a separate category for public amenities. While it would be easy to identify the public plaza as a public amenity, many of the other items would have to be allocated based on a percentage, which could be problematic. Commissioner Orvis observed that while some tenants do not care about the flowers and feel they should not have to help pay for them, others like to be at the Port because of the great flower program. He questioned how the Port would identify and quantify public amenities. Commissioner Block agreed this would be a difficult approach.

Commissioner Faires agreed it would not be easy, and one of the Commission's goals was to change the financial reporting system to make it simpler. However, another goal is to make the system more transparent. He said he believes it is true that for the past few years, rental properties have been subsidizing activities associated with the marina. However, he is not convinced the proposed reporting system would provide the information necessary to fix the situation. Commissioner Orvis disagreed and said he believes the new system would make this issue absolutely clear. He said that in the past it has appeared that the marina has been making money, which is only true until the cost of paying off the bonds is applied. He reminded the Commission that this was difficult for the public to understand during the last budget process.

Again, Commissioner Faires said he would like the financial reports to provide a clear understanding about where the money comes from, where it is spent, and what programs are subsidizing others. Commissioner Orvis emphasized that unless the reporting system is simple, it will remain difficult for the general public to understand. He expressed concern that using complicated formulas to allocate expenses to different categories based on percentages would make the reports even more confusing. In addition, it would lead to situations where people argue the allocations on both sides.

Commissioner Orvis summarized his belief that having a straightforward way to allocate expenses in a way that is easy for the public to understand would be much easier than allocating percentages of each expense to different categories. Commissioner Faires agreed that it would not be appropriate to make the reporting system so complicated that it requires a significant amount of staff time to manage it. However, he wants the end result to be a top level report that provides visibility and understanding to communicate where the money comes from and where it is spent. This type of report would enable the Commission to defend the allocations in the future.

Commissioner Zagorski observed that the Commission's discussion is jumping too far ahead. She suggested they wait to make any major changes to the draft proposal until staff has applied the actual numbers to the reports. She expressed her belief that the actual reports would provide the information the Commission is seeking.

Mr. McChesney reminded the Commission that they would have an opportunity to adjust the reporting system in the future. He recommended staff proceed with setting up the reports in the accounting software so that actual numbers could be plugged in. The Commission could continue their discussion once the reports have been updated.

Jack Bevan agreed with Commissioner Faires that stakeholders want to know where tax money is being spent, and there would not be one entry in the financial reports to identify this expenditure. Commissioners Zagorski and Orvis noted that this information would be included in the report. They reminded Mr. Bevan of the Finance Committee's recommendation that property taxes should be allocated as per the budget discussions. For 2010, staff would allocate \$250,000 to rental property and \$150,000 to the marina.

Jack Bevan suggested that the reports also identify the percentage change between what was budgeted and the prior year. Ms. Drennan advised that this information has previously been provided by staff in an additional report. As proposed, the reports would no longer reconcile the differences. Commissioner Orvis noted that the reports would show the actual numbers, as well as the prior year's budget. Mr. Bevan said showing percentage changes would provide information to guide the public's questions. Commissioner Faires said that while Mr. Bevan's comments were focused on tax revenue, it is important to keep in mind that revenue generated from rental properties as a result of public investment are every bit as valuable as tax revenue and should be just as visible.

HARBOR SQUARE PUBLIC WORKSHOP SCHEDULE

Mr. McChesney reviewed that at the last Commission meeting it was suggested that April 22nd be the target date for the next round of public involvement for the Harbor Square Master Plan. They directed staff to provide a draft schedule of the proposed process and milestones for accomplishing the required first set of entitlements under the City's Comprehensive Plan. They agreed it would be appropriate to take a more proactive approach to the Edmonds Marsh as part of the master plan proposal.

Mr. McChesney advised that it appears that April 22nd might not be the best date for a public open house because it appears it would conflict with an Earth Day event hosted by the City of Edmonds and Sustainable Edmonds. He suggested that in order to get the widest possible public participation for Harbor Square input, the Commission might want to consider a different date.

Council Member Buckshnis agreed that the Port's event would conflict with the City's. However, she suggested that perhaps the Port could set up a table and invite people who attend the City's event to share their ideas about Harbor Square, as well.

The Commission agreed it would be appropriate to reschedule the event to the earliest date possible.

Mr. McChesney referred the Commission to the spreadsheet prepared by staff to outline a proposed schedule for the Harbor Square Master Plan process. It identifies all of the actions that would need to be accomplished in order to complete the project in 2010. He acknowledged that the schedule is aggressive, but realistic. However, the Commission should keep in mind that they can only proceed as scheduled if the public feedback causes them to go in that direction.

Commissioner Faires announced that City Council Members would be conducting town hall meetings in various locations throughout the community. He suggested it would be appropriate for a Port representative to attend the meetings to solicit input regarding the Harbor Square Master Plan. This would provide an additional avenue for soliciting public comments. The remainder of the Commission agreed that would be appropriate. Council Member Buckshnis said there was a good town hall meeting on March 30th, with about 15 people in attendance. It was very informative, and she provided information to the press. She said she would take notes at each of the meetings she attends and would send them to the Port Commission for their information. She announced that the next meeting would be in the Firdale area.

Council Member Buckshnis said she now belongs to the Water Resource Inventory 8 Group, which has funding available for projects. She reminded the Commission that daylighting Willow Creek has been included in the City's 10-year plan, and she is trying to fast track the project on a three-year plan to take advantage of the funding opportunities that are currently available. The group has great ideas for the marsh, but they can get better funding if there is a unified interest in cleaning up the marsh and maintaining its health. She expressed her belief that if the marsh is beautified, it will help to sell the Harbor Square Master Plan concept to the public.

Council Member Buckshnis said she also belongs to Snohomish County Tomorrow and is part of a group that is trying to address the issue of affordable housing. They are scheduled to speak before the Edmonds City Council to encourage them to consider opportunities for smaller housing units that are less than 1,000 square feet in order to attract younger adults who can afford to live in Edmonds. The group is trying to get a consortium of cities together to address the issue, and she suggested the Commission invite a representative from the group to speak to them.

The Commission asked Council Member Buckshnis to keep the Port informed of upcoming town hall meetings. Commissioner Orvis observed that although many of the town hall meetings would be held outside of the bowl area, it is important to keep in mind that everyone living within the City of Edmonds boundaries has a stake in what happens at Harbor Square, yet they have not been adequately informed about what is going on.

In an effort to push forward with the Commission's directive that the Port demonstrate a more proactive approach to the Edmonds Marsh, Mr. McChesney reported that he has researched alternatives for obtaining additional information about the Marsh. He is scheduled to meet with representatives from Friends of the Marsh on March 28th, and he has invited the former Edmonds Economic Development Director, Jennifer Gerend, to provide research and technical information, as well. He said he is looking for design principles and guidelines related to redevelopment to urban marsh land. Commissioner Block emphasized the need to maintain the working marsh rather than prettying it up too much. Commissioner Faires expressed his belief that the Port has an opportunity to provide leadership in relation to the marsh. However, before they can do so, they must sort out all of the technical information.

Mr. McChesney reported that he has approached a local artist to do some pen and ink drawings to inform the Commission and public about what potential edge treatment for the marsh could look like. He said it will be necessary for the Port to persuade people who are concerned about redevelopment in close proximity to the marsh, which is an environmentally sensitive area. Jack Bevan recalled that a local artist also provided drawings when he

attempted to bring NOAA to Edmonds. He asked that the Port invite this individual to bid on the project, as well. Mr. McChesney asked Mr. Bevan to provide contact information.

COMMISSION MEETING SCHEDULE

Herb Anderson pointed out that the published meeting schedule does not identify any budget discussions. Ms. Drennan explained that she does not generally put together the budget schedule until May or June. The public hearing dates will be scheduled in September, October and November. Commissioner Orvis recommended that when the Commission discusses items that pertain to the budget, they should be advertised on their published meeting agenda. Mr. McChesney reminded the Commission that they previously decided that rather than approving the operating budget and following up with the capital budget, the two budgets would be integrated into a single budget process.

Commissioner Block reminded the Commission that the WPPA Spring Meeting is scheduled for May 12th and 13th in Chelan. Mr. McChesney announced that Ms. Kempf would be participating in a roundtable discussion at the spring meeting. Commissioner Orvis said he would like information as soon as possible about which committees would be meeting at the spring meeting. The Commission agreed this information would be helpful. Mr. McChesney agreed to seek information from the WPPA about committee meetings that are scheduled and their agendas.

EXECUTIVE DIRECTOR'S REPORT

Mr. McChesney reported that the Harbor Square Business Complex roof project is nearly completed. He said he has been up on the roof during the course of construction, and he is very happy with the quality of the contractor's work. The project has taken longer than anticipated, but they had start up difficulties and then they ran into the holidays and inclement weather. The contractor has worked on all possible days. The only item left is the equipment screening, which should be completed as soon as the materials are available. Once finished, he would do a final walk through with the roofing supplier to verify that the terms of the warranty have been met. He noted the project is on budget, and Anthony's did not have to close down at any time during construction.

Mr. McChesney said he has had discussions with Noel Miller, Edmonds Public Works Director, about the Interlocal Stormwater Agreement. The City has indicated they may want to revise the agreement, particularly regarding the stormwater line that comes out of Willow Creek and runs to the south. Commissioner Orvis recalled that just two years ago, the City approached the Port with a request that the system be turned over to them. The Port paid to have an inspection done. He reviewed that the City provided the Port with a discount from the usual stormwater fees in exchange for having the pipeline. The tradeoff was that the Port would have to maintain the line. Mr. McChesney said the City is now rethinking the agreement from an engineering and economics standpoint, and they may submit a proposal to take over ownership of the pipe line.

Mr. McChesney advised that unless the Commission provides direction otherwise, staff would proceed with the next phase of the marina landscape improvement project, which involves removing trees on the south side of the Administration Building. He explained that the trees have overgrown their context and get aphid infestation that rains down on cars parked underneath them. They also create a maintenance issue, making it difficult to clean the gutters on the building. The project includes removing the trees, grinding the stumps, installing a new sub grade surface, and adding pots and planters rather than trees.

Commissioner Block suggested staff consider other locations where trees could be planted to replace the trees that are removed as part of the project. Mr. McChesney agreed that would be possible, but as proposed, there would be no trees on the south side of the Administration Building. The Commission agreed staff should move forward with the project as planned.

Ms. Kempf reported that the Marina Operations Restroom remodel is nearly completed, and staff has a policy in place regarding access to the new facility. The facility would be open to the public during the daytime hours, but locked when the Marina Operations Office is closed. Guest boaters would be given a combination and tenants can use their keys to access the facility.

Ms. Kempf announced that staff would meet with representatives from Sound Disposal and the City of Edmonds to discuss options for improving the garbage and recycling programs. She reminded the Commission of their previous request that staff research options and provide a report to the Commission. Staff would likely report their findings at the April 26th meeting. She reported that the Port is now recycling all plastic that is used in the workyard.

COMMISSIONER COMMENTS AND COMMITTEE REPORTS

Commissioner Faires reported on his attendance at the March 16th Edmonds City Council Meeting where they agreed to fully endorse the Citizens Economic Development Commission's (CEDC) recommendations as presented, one of which is to support redevelopment of Harbor Square. He advised that the City Council recognizes the CEDC will play an important part in moving economic development opportunities forward.

Commissioner Faires reported that he also attended the March 23rd Edmonds City Council Meeting where they had an extensive discussion on the 2010 Comprehensive Plan amendments. It was explained that the City goes through an extensive review of their Comprehensive Plan every seven years, and the next one is scheduled for 2011. However, the Legislature has extended the deadline for the review to 2014. He noted that most of the amendments are focused on complying with the Growth Management Act requirements and the countywide planning document approved by the Puget Sound Regional Council. It was discussed that, in the past, surrounding cities have worked diligently to be seen as major areas of growth, which made it relatively easy for Edmonds to grow at a slower pace. However, it appears this latitude will not be available going forward and Edmonds will have to plan for a larger percentage of the growth.

Commissioner Faires said the City Council also discussed that the City's current stormwater runoff code only deals with run off from construction sites of new development. He expressed his belief that it would be helpful for the City to better understand the travail that ports and workyards are going through because it is a preview of what will happen elsewhere. He said he does not believe the City fully understands the runoff issues they will have in the future.

Commissioner Zagorski recalled that the CEDC made a presentation to the City Council in January and the City Council provided feedback in February. She advised that, at this time, the CEDC is meeting on the third Wednesday of each month, but they have also divided into three sub groups to work on issues the City Council has identified as priorities for 2010.

Commissioner Block announced that Ms. Ocfemia was recognized in the local newspaper for her participation in a local music contest. Ms. Ocfemia said she participated in a district-wide competition in January and February called "Terrace Idol." She placed third out of 20 competitors. The Commission congratulated Ms. Ocfemia on her achievement.

ADJOURNMENT

The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Fred Gouge

Port Commission Secretary